

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: President Meyer called the meeting to order at 7:00 p.m. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill (entered at 7:50 p.m.), John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; SEA Rep. Jen Huber; Public Zach Bowers (WOSN)

V. Minutes of Previous Meeting The minutes of the August 20, 2015 regular meeting are presented for your review. If found to be in order, your approval is needed.

Goecke moved and Clum seconded the motion approving the minutes of the August 20, 2015 regular meeting as corrected.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

1) Zach Bowers of WOSN/WTLW/44 presented new program HS3 to watch games anywhere on any device - receive stream back to school - board approved pilot program (Zach exited here at 7:30 p.m.); 2) action 2 add sub name; action 19 - add "sub" word; action 12, 13, 14 - add amounts

VII. Treasurer's Report

- a) Appropriations for review - permanent set; app/bud mods; transfers
- b) Activity fund budgets for approval
- c) Amended Official Certificate Revision
- d) Investments
- e) EPC membership netted cafeteria a \$2003.43 rebate (includes dairy and GFS)
- f) MUNIS software
- g) Unused Flex Funds - Jan.2014 - Dec. 2014 = \$299.05
 - 50% wellness = \$149.52
 - 40% Ed. Fnd. = \$119.62
 - 10% SEA = \$29.91
- h) Athletic building update - Lori Ringwald

The exterior of the building is complete. On Tuesday, the building passed inspection by the State of Ohio for "red iron/structural", and now M & W will begin installing the steel liner panels on the inside of the exterior walls. Kris Gallaspie dug the trenches, and SEI installed all of the conduits in the ground for main electrical power and security and communications last Saturday. Electrical work also started in the restroom/coaches office areas last Saturday. Mike Whitney has agreed to donate all of the paint and labor to paint the block (block filler and paint) inside which is being done this Saturday. Coaches office restroom is framed and drywall is hung. Tom Bacome has agreed to finish the drywall and hang the ceiling grid for us. As soon as M & W finishes installing the liner panels, and they get everything out of the building, SEI can start installing the lights, etc. in the weight room and all purpose room. It is still too early to give a move-in date, but things are moving. Bills are up-to-date with a balance of \$2,328.29 remaining at LCF, a balance of \$105,677.99 in the Athletic booster Building Fund for a total remaining balance of \$108,006.28.
- i) Set finance meeting on October 15 at 6:30 p.m. in board office
- j) Current bills - motion to accept

Clum moved and Ringwald seconded the motion approving payment of bills in the amount of \$785,931.43 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

Interior ahead of schedule; floral program in to new lab at month end; the rest of academic move November 1; HS office and board room move mid November; adult connector done by November; may move kids over early as March

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

IX. Administrator Reports

9/11 - second grade to Delphos for Bunge Safety Day
9/24 - NWC golf Tournament
9/25 - Jr. Prom chicken dinner
9/26 - Step-Up Saturday
10/1 - Northwest OSBA recognition dinner for Make a difference Day and School of Promise
10/7 - 2-hr delay teacher in-service - focus on differentiated supports for students with disabilities
10/9 - SLO's due
10/9 - Homecoming
10/9 - third grade to Kendrick Woods
10/10 - Homecoming dance
10/14 - SLO reviews
10/16 - CPI training

X. Superintendent's Report

1. Personnel - actions 1-8 and 19
 2. Enrollment - information sheet provided
 3. Donations - thank you to all
 4. Other items:
Action 17 - Red Cross agreement to use facilities in the event of a disaster
Action 18 - fund transfer to district 018
- Kill entered here at 7:50 p.m.
5. Any other items for discussion

XI. Action Items

Action items 1 through 4 were voted on in a block with Clum moving and Goecke seconding:

1. Approve Extra Time for Part-Time Teachers (9-15-1)

___ moved and ___ seconded the motion to approve extra time as needed for Jennifer Parent and Jo McConnell as part-time teachers for the 2015-2016 school year to attend staff meetings, etc, per the request and approval of their principal at each teacher's daily rate calculated to a per hour amount.

2. Employ Substitutes (9-15-2)

___ moved and ___ seconded the motion to employ the following substitutes, per demand, per salary schedule in effect, for the 2015-2016 school year (BCII on file).

Teachers - Paula Schumm, Jane Irwin, Dee Vandemark, Donna Creamer
Maintenance - Joe Lammers
Cafeteria - Carina Murray, Patricia Parks, Donita Breneman

3. Employ Saturday School and Step Up Saturdays Monitors (9-15-3)

___ moved and ___ seconded the motion to employ the following teachers as Saturday School and Step-Up Saturdays monitors, per demand, at \$21.00 per hour for the 2015-2016 school year.

Redmond Wood	Jim Baumgartner	Janis Griffin	Julie Woods
Cindy Rammel	Josie Belton	Pam Shumate	Tom Wegesin
Melissa Prichard	Kevin Sensabaugh	Jennifer Pugh	Sarah Hemker
Kory Zenz	Damaris Murphy	Bev England	Amy Hoback

4. Employ Tutor (9-15-4)

___ moved and ___ seconded the motion to employ Brian McMichael as OGT Tutor for the 2015-2016 school year at \$10.00 per period for up to 50 periods (\$500.00), per approval by high school principal and time sheet turned in to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

5. Resignation (9-15-5)

Goecke moved and Clum seconded the motion to accept the resignation of Dave Holtzhauer as custodial personnel effective December 31, 2015.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

Action items 6 through 7 were voted on in a block with Kill moving and Goecke seconding:

6. Employ Custodian (9-15-6)

___ moved and ___ seconded the motion to employ Derik German as Custodian II, one-year contract, effective September 1, 2015, salary per schedule in effect, per calendar adopted annually by the board. (0 years experience, Step 0)

7. Employ Van Driver (9-15-7)

___ moved and ___ seconded the motion to employ the following van driver per the 2015-2016 calendar and salary schedule in effect.

Carina Murray - one-year contract, three-quarter time as needed, 0 Years Experience, Step 0

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

8. Approve Volunteers (9-15-8)

Clum moved and Kill seconded the motion to approve the following volunteers for 2015-2016 (BCI/FBI on file):

Kids Hope Mentors - Charlotte Sullivan, Joyce Buetner, Brad Buetner, Wanda Neuman, Jerilyn Johnson, Bob Jones, Harold Tucker

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

9. Activity Fund Budgets (9-15-9)

Ringwald moved and Goecke seconded the motion to approve the activity fund budgets for the 2015-2016 school year as presented. See board material for the following: District 018, Elem. 018 Prin., MS 018 Prin., HS 018 Prin., Class of 2015 (final), Sr. Class of 2016, Jr. Class of 2017/Prom, Soph. Class of 2018, Fresh. Class of 2019, MS Senate, HS Senate, Art Club, Spanish Club, HS FCCLA, MS FCCLA, FFA, HS Ind. Arts Club, Band, MS Vocal, HS Vocal, HS Cheer, MS Cheer, SADD, Yearbook, National Honor Society, Athletics, Musical, Varsity S.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

10. Accept Donations(9-15-10)

Kill moved and Goecke seconded the motion to accept the following donations:

<u>From</u>	<u>To/For</u>	<u>Amount</u>	<u>Date</u>
Spencerville PTO	Ed. Fnd./14-15 EL Projects	2,266.40	8/5/15
Athletic Boosters	Athletics/Football	2,987.05	8/13/15
Employee Payroll Deductions	Ed. Fnd.	35.00	8/20/15
Kewpee	Band Parade Performance	165.00	8/27/15
Allen County Ag. society	Band Fair Performance	150.00	8/27/15

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

11. Authorize Publication of Annual Report (9-15-11)

Ringwald moved and Kill seconded the motion to authorize the Superintendent to publish the annual report.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

12. Amended Certificate Revision #2 (9-15-12)

Clum moved and Goecke seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY16 to \$17,084,040.53: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 20, 2015; Revision #2 - September 17, 2015)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

13. Fiscal Year Certificate (9-15-13)

Clum moved and Goecke seconded the motion to adopt the FY16 permanent appropriations of \$15,949,334.73 as presented in board material and to authorize the Board President, the Treasurer, and the Superintendent to sign the permanent appropriations fiscal certificate as required by ORC 5705.412 as follows:

ANNUAL APPROPRIATION MEASURE CERTIFICATE
(SECTION 5705.412, O.R.C.)

It is hereby certified that the amount of the annual appropriation measure attached hereto, together with all other appropriation measures in effect for the current fiscal year (July 1 to June 30), is \$15,949,334.73; that such aggregate amount does not exceed the amount authorized by the most recent Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, O.R.C.; and the Spencerville Local School District has in effect for the remainder of the current fiscal year (July 1 to June 30) the authorization to levy taxes, including renewal of levies only which have in fact been renewed by voters, which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate and adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year (July 1 to June 30).

September 17, 2015

Treasurer

Superintendent

President of Board
Spencerville Local School District
Board of Education

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

14. Appropriation/Budget Modifications (9-15-14)

Kill moved and Clum seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of August 21, 2015 through September 17, 2015 with \$ 0 and \$9313.00 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

15. Create and Accept Fund 599-9016 (9-15-15)

Ringwald moved and Clum seconded the motion to create Fund 599-9016 Healthy Cuisine for Kids of \$600 for culinary training for the 15-16 school year. Also to pay Sara Newland, Cafeteria Supervisor, a stipend of \$520.00 per guidelines for this fund/project.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

16. Authorize MUNIS Commitment (Wave 3) and Fees (9-15-16)

Ringwald moved and Clum seconded the motion to authorize the commitment and implementation of the MUNIS project through NOACSC. It is understood that half of the implementation costs are due with commitment letter (approximately \$10,111.50; dependent on useable enrollment numbers) and the other half along with licensing and fixed costs are paid by day 1 of scheduled Wave 3.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

17. American Red Cross Agreement (9-15-17)

Goecke moved and Clum seconded the motion to authorize the Superintendent to sign the annual American Red Cross Statement of Agreement concerning the use of district facilities for mass care shelter in the event of a disaster.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

18. Funds Transfer (9-15-18)

Goecke moved and Kill seconded the motion to approve the following funds transfer to O18 funds:

From:	To:
GF 001-7200-910 \$2000	District 018-5100-9411 \$2000

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

19. Employ Temporary Van Driver (9-15-19)

Goecke moved and Kill seconded the motion to employ Mary Finrock as temporary van drivers as needed for the 2015-2016 school year effective August 1, 2015 at her individual sub-bus driver rate per hour upon submission of approved time sheets to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

20. Request for Executive Session (9-15-20)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Clum moved and Goecke seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

The Spencerville Board of Education retired to executive session at 7:58 p.m.

All exited here except board, superintendent and treasurer

The Spencerville Board of Education returned to regular session at 8:50 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 17, 2015

21. Adjournment (9-15-21)

Clum moved and Ringwald seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:50 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Goecke	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

Ron Meyer, Board President

Diane L. Eutsler, Treasurer